



FOR ALL ONA MEMBERS - Hepatitis C / HIV Coverage Guide to Filing a Claim

As a Member of the Ontario Nurses' Association (ONA), if you test* positive for **Hepatitis C** or **Human Immunodeficiency Virus (HIV)**, you may be eligible for a lump sum benefit payment. The following steps provide the guidelines required to file a claim under the ONA Benefit Program (all information will be treated confidentially). If you need assistance please call the Johnson Inc. Claims Dept. at the following toll free number: **1-877-709-5855**.

HEPATITIS C

Step 1	A Hepatitis C test must be taken within 14 days of the incident and the result must be negative (as a baseline).
Step 2	The Member must provide written notice to the Plan Administrator (Johnson Inc.) within 30 days of the incident.
Step 3	A Hepatitis C test must be taken between 90 days and 180 days after the incident and the result must be positive .
Step 4	Proof of claim must be submitted to the Plan Administrator (Johnson Inc.) indicating a positive test result within 365 days of the incident.

HIV

Step 1	The Member must provide written notice to the Plan Administrator (Johnson Inc.) within 30 days of the Member being tested and diagnosed as being HIV Seropositive.
Step 2	Proof of claim must be submitted to the Plan Administrator (Johnson Inc.) within 365 days after the date the Member tests HIV Seropositive.

*** All tests must be performed by a licensed testing facility.**

Johnson Inc. will send the Member a letter confirming that the Member's claim file has been opened and will provide further instruction and deadline dates for the Member to submit their proof of claim.

For further assistance please contact the Plan Administrator, Johnson Inc., at:

1595 - 16th Ave. Suite 700 | Toll Free: 1-877-709-5855 or 1-800-268-5764
Richmond Hill, Ontario L4B 3S5 | E-mail: Richmond@johnson.ca

Disclaimer: If a payment is made under the HIV or Hepatitis C benefit, insurance under both the HIV and Hepatitis C benefit will be exhausted and no further benefits will be paid. However, in the event that within 365 days of being first diagnosed as Hepatitis C Seropositive, the Member is also first diagnosed as being HIV Seropositive, the Member is eligible for the amount payable under the HIV benefit less any Hepatitis C benefit paid.

The Hepatitis C and HIV benefits are underwritten by The Manufacturers Life Insurance Company (Manulife Financial).