**Bargaining Unit:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Unit/Area/Program:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  | **Date of Occurrence****(mm/dd/yy)** | **Time** **& Shift**  | **Issues****(Point Form)** | **Management****Comments** **(Date of response)** | **Employee(s) Recommendations** | **Union Recommendations** | **CNO & Other Standards/****Legislation/etc at risk or not met** | **Resolved****(Yes/No) &****Ongoing or Isolated Incident (O/I)** |
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